

DIRECTORATE GENERAL, EXCISE, TAXATION & NARCOTICS
CONTROL DEPARTMENT KHYBER PAKHTUNKHWA,

Auqaf Complex, Shami Road, Peshawar.
Phone. 091-9212260

ORDER

Peshawar, dated 18/01/2015.

No. 4958, Estb/MS-2016

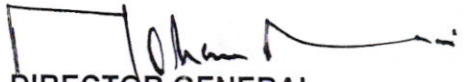
All Excise, Taxation & Narcotics Control Department Road Checking Squads in Khyber Pakhtunkhwa shall follow the following instructions/guidelines during their Mobile/Field duties on roads and elsewhere for strict compliance. The duties of such squads shall be directly monitored by their respective District Excise & Taxation Officers and Regional Deputy Directors. The duties in respect of Peshawar shall also be monitored by the Deputy Director Peshawar.

1. All Squads shall perform and conduct their checking on roads and elsewhere strictly in accordance with the Khyber Pakhtunkhwa Seizure & Disposal Rules 2015 and the relevant laws of the land dealing with enforcement of Narcotics and illicit drugs rules and regulations.
2. All Excise, Taxation & Narcotics Control Department staff shall perform and conduct their duties in the prescribed uniform.
3. The names and designations of the squads shall be duly notified by the respective Deputy Directors of the region concerned. No private person shall be allowed in the squads.
4. The Squads shall always keep their immediate District & Regional Officers updated about their place of duty.
5. The Road Checking Squads shall not cause or allow to be caused any disturbance in the smooth flow of traffic and at all times be courteous and cordial to the public during the discharge of their duties.
6. The driver and occupants of any vehicle which is stopped for checking must not be harassed in any manner. Any complaint on this count would be treated most seriously and delinquent officials will be proceeded against for any breach of ethical and moral standards.
7. The Squads shall keep any information received from any source about the trafficking of narcotics and the movement of the stolen vehicle confidential till the operation is completed where after legal proceedings shall be immediately initiated in the prescribed manner.
8. It shall be the responsibility of the respective In charge of the Squad, the District Excise & Taxation Officer and the Regional Deputy Director that any quantity of narcotics seized or any Motor Vehicle seized during checking are not tampered with or manipulated in any way to temper with the evidence. Similarly any other valuables or personal belongings of the persons from the accused or Motor Vehicles are made shall not be touched in any manner and in the case of seized vehicles shall be handed over to the driver or occupant of the vehicle in question. In the case of seizure of narcotics the record of all other valuables found on the occasion shall be duly entered in the record in the prescribed manner.

18/1/15

9. The Squads shall also be required to make pictures of any of the item including narcotics or Motor Vehicles seized during checking.
10. The Mobile Squads shall also be required to keep a copy of the relevant laws in their possession during all hours of duty and upon demand shall show the same to the person being stopped for the purpose of checking of Motor Vehicle whether with the questionable credentials of the Motor Vehicle or in case of search for narcotics and other illicit drugs.
11. The strength of the Mobile Squads shall be kept at the minimum possible necessary so that adequate staff in the respective offices can be spared for the most important duty of recovery of government dues. It shall be the responsibility of the respective District and Regional Officers to ensure that no person from the staff who uses political or other influences for his posting is encouraged or allowed to be in the Mobile Squads.
12. The tenure of each member of Squads shall be for a maximum of one year which shall in no case be extended beyond such period of time. The officials once having served one year tenure shall be deputed to work in other areas like Property Tax, Professional Tax and Bed Tax on Hotels so as to provide them full opportunity to be groomed in and excel in all areas where the department can utilize their services.
13. The performance of the Mobile Squads shall also be judged on the basis of their contribution in the area of recovery of Motor Vehicle Token Tax dues from the defaulting vehicles. The Mobile Squads shall not be allowed to make on the spot recovery. They will only guide the defaulting tax payers in the most cordial and courteous manner to the district offices where the tax dues can be paid.
14. In addition to the above, it is notified for the information of all concerned that the Mobile Squads which were until recently performing their duties under the Directorate General Excise, Taxation & Narcotics Control Department shall henceforth be reporting directly to Excise & Taxation Officer VI Narcotics Peshawar.
15. The Excise, Taxation & Narcotics Control Department Squads shall provide full assistance to other departments/ agencies in the performance of their official duties and seek for their assistance where ever required through proper channel.
16. It shall also be ensured that the Checking Points between the two districts are set up at such a distance that does not create problems for the motorists and passengers.

The above given Instructions / Guidelines shall be followed in true letter and spirit.


DIRECTOR GENERAL,
EXCISE, TAXATION &
NARCOTIC CONTROL
DEPARTMENT KHYBER
PAKHTUNKHWA, PESHAWAR.

No. 4959-68 / ESTB/MS-2016

Dated 18/01/2016.

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